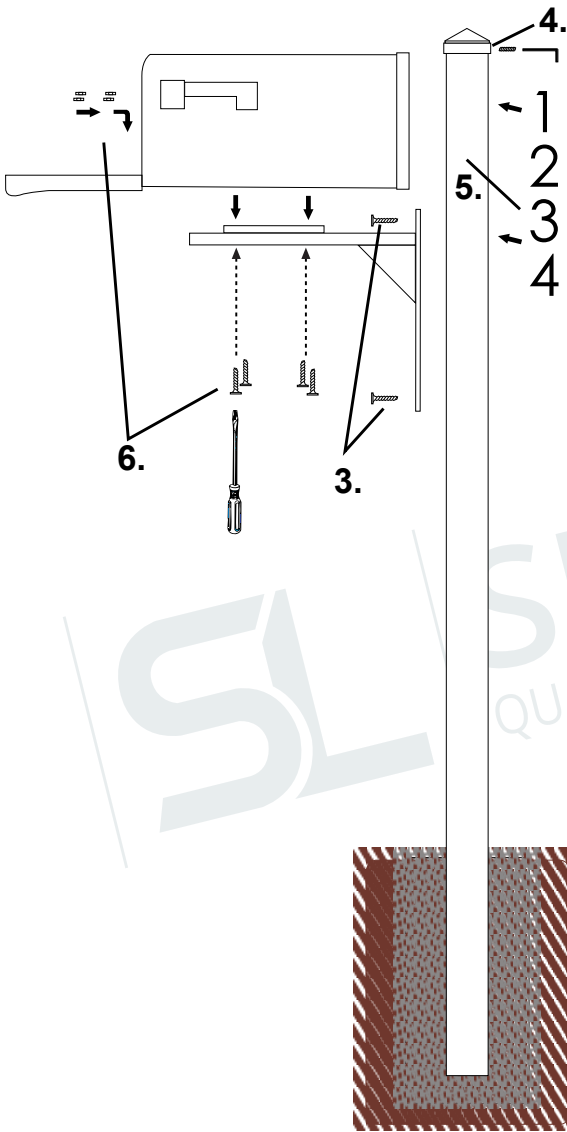


# Mid-Century Mailbox System Installation Instructions



Side View

Mailboxes should be installed at a height of 41–45 inches from the road surface to the bottom of the mailbox or point of mail entry. Mailbox door should set back 6–8 inches from the front face of the curb or road edge. Due to varying road and curb conditions and other factors, the Postal Service suggests contacting the local Post Office™ if you have questions on location and positioning.

### Installation instructions for direct burial mailbox assembly

1. Prepare post hole to 18" -24" depth.
2. Attach mounting bracket to post by aligning bracket holes with post screw/grommets
3. Attach mailbox to post bracket plate using nuts/bolts provided.
4. Attach post topper by tightening set screw around top of post
5. Affix vinyl address numbers to both sides of the post by using supplied template
6. Place assembled unit into posthole with bottom of mailbox door positioned 41- 45" above road surface and set back 6 – 8" from face of curb.
7. Insert dry post-hole concrete mix per bag instructions around the mailbox post. Do NOT add water yet!
8. Align all components, tighten hardware and level the assembly.
9. Follow remaining instructions per concrete mix, re-check that mailbox post has remained level.

### Tools required for assembly

- Phillips head screw driver
- Adjustable or combination wrench
- Hex or Allen wrench
- Small level



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**DRAWING NUMBER:** 24590-11

**CUSTOMER:** N/A

**PROJECT:** N/A

**DRAWING DATE:** 06/24/2020

**DRAWING DESCRIPTION:**

Mid-Century Modern Mailbox Post Installation

Special Lite Products is not responsible for checking local municipal codes. Please verify specifications with your municipality before placing an order.

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