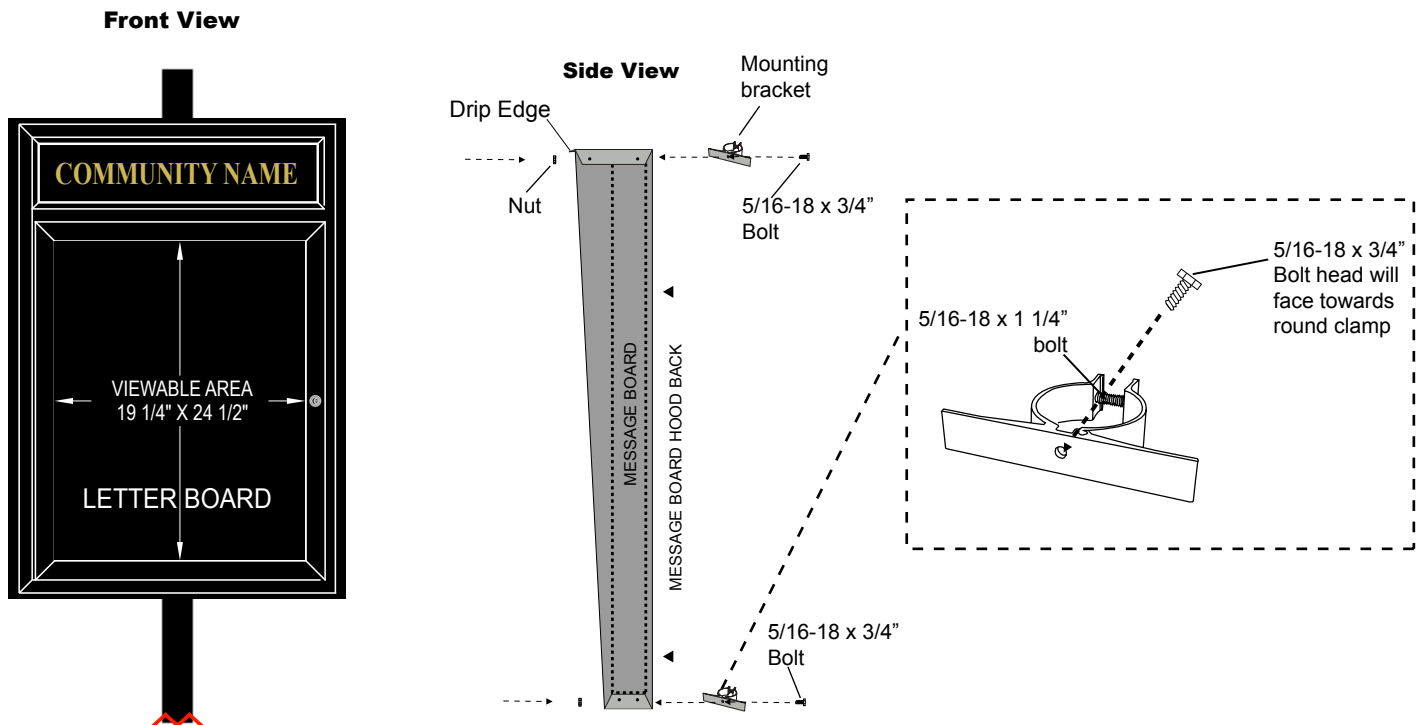


# 24" W x 36" H Single Door Message Board

## Full Assembly Instructions

1. Prepare post hole to 18" - 24" depth.
2. Prepare the overall assembly in an open area where installing the product on the ground if possible.
3. Place flat part of the mounting bracket flush against the back of the message board hood, aligning the pre-drilled hole located at the top of the hood, and the hole in the mounting bracket.
4. Place the provided 3/4" bolt through the hole in the mounting bracket, and then through the hole of the back of the message board hood.
5. Reach through the front of the message board hood and secure the bolt by screwing provided nut onto the bolt. Tighten nut with 1/2" wrench until secure.
6. Repeat steps 1-3 for second mounting hole located at the bottom of the message board hood.



7. Apply Drip - Edge on the top inner edge of message board.
8. Mount fully assembled message board to post & tighten 5/16-18 x 1 1/4" clamping bolts.
9. Attach post topper by tightening set screws to top of post.
10. Align all components, tighten hardware and level the assembly.  
Tools are required for assembly:
  - Adjustable or combination wrench
  - Hex or Alex wrench
  - Small level
11. Insert dry post-hole concrete mix per bag instructions around the mailbox post.
12. Follow remaining instructions per concrete mix, brace and re-check that message board has remained level.